

Curtis+Cartwright is a small, dynamic technology and management consultancy that works for the UK public sector. Based in Guildford, we help and guide our clients to make best use of information and communications technology.

We are committed to growing the company by recruiting exceptionally able candidates from all subjects. Applications are welcome throughout the year.

About us

We undertake consultancy assignments, desk-based studies, and management and support roles. We normally work at the strategic and policy level, rather than at a detailed systems level. We take pride in understanding and solving the critical issues for our clients and in providing high quality, tailored outputs, typically reports, presentations and advice.

Current vacancies at Curtis+Cartwright

Available to:	<i>Postgraduates in particular, from any subject</i>
Closing date:	<i>None, but early applications encouraged</i>
Location of job:	<i>Guildford and on client sites when required</i>
Duration:	<i>Permanent</i>
Further information:	<i><http://www.curtiscartwright.co.uk></i>

What we offer

Working for Curtis+Cartwright offers:

- interesting, challenging and varied work
- great career experience through immediate responsibility and senior-level client contact
- a friendly environment where your input is valued and you can make a difference in the public sector
- the opportunity to be involved in running and developing a small company with great opportunities for progression

From day one, you will be involved in as many aspects of company operations as possible, with guidance and training provided by senior staff on an on-the-job basis. You will provide support to Consultants and Directors across a broad range of projects within the public sector; this might include attending meetings with clients, conducting desk-based research, writing project proposals and reports, and contributing to project discussions, as well as assisting with the general running of the company.



New recruits who demonstrate aptitude for clear thinking, creativity and initiative can expect to progress to Consultant grade after about two years, with opportunities for further progression within the company as it grows.

Your abilities

You should possess a 2:1 or better, and have, or be nearing completion of, a postgraduate qualification. However, exceptional candidates possessing a first degree will be considered. We consider candidates from all subjects, with typical candidates having science, engineering, economics or mathematics backgrounds.

Ideal candidates will be looking for an opportunity to use and enhance their analytical skills within a small business environment, through application to challenging problems.

You should:

- have superb soft skills
- be self-motivated
- have a keen interest in technology
- be able to express complex ideas articulately
- be able to cope under pressure
- be keen both to perform consultancy assignments, and to contribute to the day-to-day running of the company

Owing to our work with the UK Government, you must be prepared to undergo security clearance.

How to apply

Please send a CV and covering letter by email to the Recruitment Manager, at <recruitment@curtisartwright.co.uk>.

Applications are reviewed by the Recruitment Manager and senior company staff. Those candidates who are successful at this stage will be invited for an informal first interview to find out more about the company and to see if your career aims match our needs and ambitions.

Other opportunities

We would also be happy to discuss opportunities for experienced candidates or for becoming an Associate on a case-by-case basis. The recruitment page on our website details the application procedures.

For further information

Further information on the company and our recruitment needs is available at <<http://www.curtiscartwright.co.uk>>. If you have any questions regarding your suitability or the application process please call 01483 685020 and ask to speak to the Recruitment Manager.

